



Village of Bawlf Fire Department Application Form



All information received will be held in strict confidence in accordance with Federal and Provincial privacy laws. In order for the application to be considered, all sections must be fully completed.

Surname	First Name	Address
Home/Cell Phone	Work Phone	Occupation
Over 18 years of age Yes / No	Driver's License Number	Email
Parent/Guardian Signature if under 18	Social Insurance Number	Date of Birth

Back Ground Information

Do you have any previous experience or related training that would be considered an asset to the Bawlf Fire Department? Please list and attach relevant documentation.

All applicants must comply with the Minimum Entry Level Standard as set out in the Standard Operating Guidelines of the Bawlf Fire Department Administration Section 100 (attached).

References

List (3) personal references (excluding relatives)

Name	Phone Number	How you know reference

Why do you want to become a Bawlf Volunteer Fire Fighter? (use back of page if required)

What are the benefits you are expecting from becoming a Bawlf Volunteer Fire Fighter?

All information provided is correct and accurate to the best of my knowledge

Signature: _____ Date: _____

STANDARD OPERATING GUIDELINES

Bawlf Fire Department

Administration Section 100

ORGANIZATION AND OPERATING GUIDELINES

100 (f) FIREFIGHTER MINIMUM ENTRY LEVEL STANDARD

The Applicant Shall

1. Be at least 18 years of age (Junior firefighters under the age of 18 are entitled to join the department with parental and/ or legal guardian approval)
2. Hold a valid Alberta operator's license class 5.
3. Provide a driver's license abstract.
4. Be physically fit to the level required to perform all functions, tasks and / or other wise of a firefighter. (A medical examination may be requested, any costs involved with this process will be borne by the applicant.) (task and position description are provided)
5. Participate in physical testing as required or requested.
6. Provide a criminal records check from the RCMP or other accredited police agency.
7. Hold a current Standard First Aid certificate with level "C" CPR, current within one year of issue.

Initial _____

100(g) PROBATIONARY FIREFIGHTERS

1. Firefighters will be on probation for a period of six months, (6), after selection and can be dismissed at any time for just cause without notice during this period.
2. Probationary firefighters will undergo an orientation session conducted by the Fire Chief and/ or designate.
3. Probationary firefighters shall actively participate in all training sessions as required.
4. Probationary firefighters will ensure a minimum attendance level of 50% is maintained at weekly fire practice evenings. This percentage level is assessed annually. Termination may result if this level is not maintained.
5. Respond to fire/ rescue/ and/ or other emergency assistance calls that may be requested of the department as often as possible.

6. Probationary firefighters must complete the department's 20-hour recruit training program.
7. The probationary firefighter shall complete the mandatory 20 hour training program during the probation period.
8. Complete firefighter training courses S300, S400 or equivalent within 36 months of joining the fire department.
9. Pass a medical/physical examination if requested to so by the Fire Chief and/ or Deputy Chief Fire Chief.

Initial _____

100(h) **ACTIVE FIREFIGHTER STATUS**

1. Membership and retention as a firefighter with the Bawlf Fire Department requires the following criteria be met:
 - A) Attendance of 50% of annual fire practice nights.
 - B) Response to fire/ rescue/ and other assistance calls that may be requested of the department.
 - C) Ensure completion of the following fire training courses within 36 months of joining the department. S300, S400 or equivalent.
 - D) Pass a medical/physical examination if requested to so by the Fire Chief and/ or Deputy Fire Chief.
 - E) Display professional behavior in all aspects of duties and/ or when representing the Bawlf Fire Department.
 - F) As a member of the Bawlf Fire Department conduct must not bring discredit or dishonor to the Fire Department and/ or Village of Bawlf and/ or Camrose County.
 - G) Any conduct found to be contrary to this guideline will be investigated in accordance with this guideline and dismissal may be the result of discreditable and/ or dishonorable conduct. Each situation contrary to this policy will be investigated individually.
 - H) The establishment and chain of command, organizational structure shall exist within the Bawlf Fire Department. The chain of command structure shall exist throughout all Fire Department activities, processes, incidents and emergency situations. Deviation and/ or insubordination are unacceptable, and may result in discipline measures.

Signature _____

Date _____